

STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY
Minutes of Special Meeting
Stephenville City Hall Training Room
298 West Washington, Stephenville, Texas
Tuesday, December 19, 2017

The Stephenville Type B Economic Development Authority (SEDA), convened on December 19, 2017, at 8:30 a.m., in the Training Room at Stephenville City Hall, 298 West Washington Street, for the purpose of a special business meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

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| President | : | Matt Harpole |
| Vice President | : | Gerald Cook |
| Treasurer | : | Nathan Heller |
| Secretary | : | Shelby Slawson |
| Directors | : | Michele Dunkerley Marion Cole Wendell Hollingsworth |

Also in attendance: ex-officio members Kenny Weldon, Allen Barnes, John Hubbard, and SEDA Director of Marketing and Administrator Ashleigh Feuerbacher.

- I. **Call to Order.** The meeting of the Stephenville Type B Economic Development Authority was called to order at 8:33 a.m. on December 19, 2017, by President Matt Harpole.
- II. **Treasurer's Report.** Heller presented the treasurer's report and provided a listing of expenditures to the Board for review. Sales tax revenue for November 2017 was close to \$45,000, which shows to be trending ahead of the budgeted amount. Expenditures for sewer line expansion and façade grant totaled \$31,000. Motion by Marion Cole, seconded by Michele Dunkerley, to approve the treasurer's report. Motion passes.
- III. **Executive Director's Report.** Feuerbacher started off by thanking the two outgoing board members Dunkerley and Hollingsworth and welcomed their replacements Fisher Rindkernecht and Malcolm Cross who will join in January 2018. Hubbard shared stats from the Flight Reach Productions video which resulted in over 4400 views and 56 visits to the SEDA website. Motion by Nate Heller, seconded by Gerald Cook, to approve the executive director's report. Motion passes.
- IV. **Consider approval of minutes.** Motion by Wendell Hollingsworth, seconded by Michele Dunkerley, to approve Minutes of the Regular Meeting on November 21, 2017. Motion passes.
- V. **Façade Grant.** An overview from Hubbard was delivered and after discussion of potential revisions to the program, the item was tabled until next meeting. No action taken.

VI. Incentive Policy. Hubbard stated that SEDA developed a committee to review and reform the City incentive policy for development. Discussion was had by all board members with a focus on the average median income and tying specific language to developer's employee wage responsibility per industry code or regional data. The incentive policy was tabled until next meeting. No action taken.

VII. EXECUTIVE SESSION: At 9:09 a.m., the public portion of the meeting recessed and the Board convened in executive session.

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Section 551.087 Economic Development; discussion concerning the following projects: Project Blue

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Sec. 551.074 Personnel Matters (a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – Executive Director and Employee.


VIII. Action taken on matters considered in executive session. The Board reconvened in open session at 9:54 a.m. No action taken on matters discussed in Executive Session.

IX. Adjourn. Following closing comments by outgoing Board members Hollingsworth and Dunkerley, a motion was made by Gerald Cook, seconded by Marion Cole, to adjourn. The meeting adjourned at 10:05 a.m.



Matt Harpole, President

ATTEST:



Shelby Slawson, Secretary