

STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY

Minutes of Special Meeting

Stephenville City Hall Training Room

298 West Washington

November 21, 2017

The Stephenville Type B Economic Development Authority (SEDA), convened on November 21, 2017, at 1:30 p.m., in the Training Room at Stephenville City Hall, 298 West Washington Street, for the purpose of a regular business meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

President	:	Matt Harpole
Vice President	:	Gerald Cook-
Treasurer	:	Nathan Heller (absent)
Secretary	:	Shelby Slawson
Directors	:	Michele Dunkerley (absent) Marion Cole Wendell Hollingsworth

Also in attendance: ex-officio members Kenny Weldon, Alan Barnes, John Hubbard. Others present were Ashleigh Feuerbacher

- I. **Call to Order.** The meeting of the Stephenville Type B Economic Development Authority was called to order at 1:34 p.m. on November 21, 2017, by President Matt Harpole.
- II. **Treasurer's Report.** Hubbard presented the treasurer's report and provided a listing of expenditures to the Board for review. Hubbard stated that this monthly report starts out our new fiscal year. He discussed expenditures were not large, but we did have a few outstanding economic development projects that we should see in next month's detail. Motion by Marion Cole, seconded by Wendell Hollingsworth, to approve the treasurer's report. Motion passes.
- III. **Executive Director's Report.** Hubbard presented on several projects that involved on going conversations as well as several new ones. ICSC was one of the leading events for the month where many contacts and leads were made. Discussion was also had regarding the new board members and an orientation for the entire board in January. Website updates and changes were discussed as an ongoing project for staff. Motion by Shelby Slawson, seconded Wendell Hollingsworth, to approve the executive director's report. Motion passes.
- IV. **Consider approval of minutes.** Motion by Wendell Hollingsworth, seconded by Gerald Cook, to approve Minutes of the special Meetings on October 17, 2017, November 2, 2017 and November 10, 2017. Motion passes.

- V. **Consider Amending the Façade Grant Program** Discussion was held about creating a subcommittee to facilitate the grant application to include greenery requirements, targeted areas and assist with design elements. Encouraging participation is the goal and working with code compliance as an ambassador for the grant program was discussed. The board also discussed imposing additional restrictions to avoid our program creating an appearance of an impropriety. The façade grant program application is to be returned to the board with changes for review at next month's meeting. No action taken.
- VI. **Consider Incentive Policy** The Board reviewed the incentive policy for the City of Stephenville. It was recommended that Dr. Hubbard make changes, as discussed, to the incentive program and return it for review at the December meeting. No action taken.
- VII. **Executive Session.** At 2:08 p.m., the Board entered into executive session, in compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Section 551.087 Economic Development; discussion concerning the following projects:
- a) Project Chisholm
 - b) Project Blue
 - c) Strikesville Entertainment Center

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Sec. 551.074 Personnel Matters (a)(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – Executive Director and Employee

- VIII. **Action taken on matters considered in executive session.** The Board reconvened in opened session at 2:34 p.m. No action taken on matters discussed in Executive Session.
- IX. **Adjourn.** A motion was made by Shelby Slawson, seconded by Gerald Cook, to adjourn. The meeting adjourned at 2:38 p.m.

Matt Harpole, President

ATTEST:

Shelby Slawson, Secretary