

STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY

Minutes of Regular Meeting

Stephenville City Hall Training Room
298 West Washington, Stephenville, Texas
Thursday, September 21, 2017

The Stephenville Type B Economic Development Authority (SEDA), convened on September 21, 2017, at 11:30 a.m., in the Training Room at Stephenville City Hall, 298 West Washington Street, for the purpose of a regular business meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

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| President | : | Matt Harpole |
| Vice President | : | Gerald Cook (absent) |
| Treasurer | : | Nathan Heller |
| Secretary | : | Shelby Slawson |
| Directors | : | Michele Dunkerley (absent) Marion Cole Wendell Hollingsworth (absent) |

Also in attendance: ex-officio members Kenny Weldon, Alan Barnes, Doug Svien, John Hubbard, Jeremy Allen and July Danley. Others present were Monica Harris, Carla Trussell, Alan Nix, and Sherry Zachary.

- I. **Call to Order.** The meeting of the Stephenville Type B Economic Development Authority was called to order at 11:32 a.m. on September 21, 2017, by President Matt Harpole.
- II. **Treasurer's Report.** Heller presented the treasurer's report and provided a listing of expenditures to the Board for review. Heller noted that current expenditures were \$22,100. Sales tax receipts for August 2017 were \$41,733, which represents a 2% increase from August 2016. Fiscal year to date sales tax collected is \$439,681 or 95 percent of the \$466,000 budgeted amount for fiscal year 2016-2017. Shelby Slawson clarified one line item representing a payment to Retail Coach. Motion by Marion Cole, seconded by Shelby Slawson, to approve the treasurer's report. Motion passes.
- III. **Executive Director's Report.** Hubbard presented an update on four on-going projects and recent appointments to serve on the two following Boards; Texas Economic Development Council and North Central Texas Economic Development District. Hubbard also briefly reviewed some of the activities for the month and reported that he is now writing a monthly article for the Empire – Tribune that will appear the second Saturday of each month. Motion by Nate Heller, seconded by Marion Cole, to approve the executive director's report. Motion passes.
- IV. **Consider approval of minutes.** Motion by Nate Heller, seconded by Shelby Slawson, to approve Minutes of the Regular Meeting on August 17, 2017. Motion passes.
- V. **Presentation by Ranger College** Representatives Dr. Jennifer Kent, Dr. Kerry Schindler, and Mr. Dixon Bailey; also speaking as a citizen was Dr. Justin Murphy.

VI. Work Session.

a. Discuss joint City of Stephenville / SEDA water and sewer projects. Discussion was held regarding various potential water/sewer projects. Motion by Nate Heller, second by Marion Cole, to spend \$25,000 to extend the sewer line project on West Washington. Upon further discussion, motion by Nate Heller, seconded by Marion Cole, to amend the main motion to instead set aside \$50,000 for future infrastructure projects to be specifically identified at a later date. Motion to amend carried unanimously. Motion, as amended, carried unanimously.

b. Other work session matters were passed to a future meeting.

VII. Actions taken on work session matters. No additional action was taken at this time.

VIII. Executive Session. In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Section 551.087 Economic Development; discussion concerning the following projects:

- a) Project Summer
- b) Project Blue
- c) Project DS

IX. Action taken on matters considered in executive session. The Board went into executive session at 1:03 p.m. The Board reconvened in opened session at 1:34 p.m. No action taken on matters discussed in Executive Session.

X. Adjourn. A motion was made by Nate Heller, seconded by Marion Cole, to adjourn. The meeting adjourned at 1:35 p.m.



Matt Harpole, President

ATTEST:



Shelby Slawson, Secretary