

STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY
Minutes of Regular Meeting

Stephenville City Hall Training Room
298 West Washington St., Stephenville, Texas
Thursday, January 19, 2017 – 11:30 a.m.

The Stephenville Type B Economic Development Authority (SEDA), convened on January 19, 2017, at 11:30 a.m., in the Training Room at Stephenville City Hall, 298 West Washington Street, for the purpose of a regular business meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Codes Annotated, with the following members present, to wit:

President	:	Matt Harpole
Vice President	:	Michele Dunkerley
Treasurer	:	Nathan Heller -(absent)
Secretary	:	Shelby Slawson
Directors	:	Gerald Cook Marion Cole Wendell Hollingsworth

Also in attendance: Ex-officio members John Hubbard, Kenny Weldon, Alan Nix, Joe Brown, Wayne McKethan and July Danley.

- I. **Call to Order.** The meeting of the Stephenville Type B Economic Development Authority was called to order at 11:34 a.m. on January 19, 2017, by President Matt Harpole.
- II. **Treasurer's Report.** John Hubbard gave the Treasurer's report, a copy of which is attached. Motion by Marion Cole, seconded by Gerald Cook to accept the Treasurer's report. Motion carried.
- III. **Executive Director's Report.** John Hubbard gave the Director's report, a copy of which is attached. Hubbard anticipates that the widening of US 281 will attract more businesses to the City. Hubbard also reported that SEDA's website will be operational by the next meeting. There was some discussion on building on the mission statement and creating goals and a vision statement. Mayor Weldon commented that small groups might be more effective than the entire Board meeting to discuss these goals and to develop an action plan. Motion by Michele Dunkerley, seconded by Wendell Hollingsworth to accept the Director's report. Motion carried.
- IV. **Consider approving up to \$5,000 and selecting a date for "Stephenville Day" at the Texas Capitol.** Hubbard explained that the trip to Austin would be beneficial to help promote Stephenville. July Danley suggested that SEDA look at collaborating with Tarleton State for a joint trip. Matt Harpole added that the City and SEDA could target officials that could best help Stephenville. Motion by Shelby Slawson, seconded by Michele Dunkerley to allocate up to \$5,000 from the marketing budget for expenses associated with Stephenville Day at the Texas Capital and to select Tuesday, March 21, 2017 as the date in conjunction with Tarleton State. Motion carried.

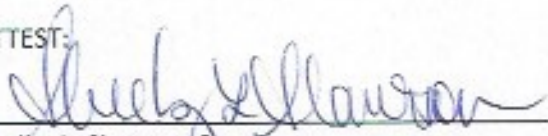
- V. **Consider approving a request by the City of Stephenville for \$15,751 for landscaping and maintenance on designated commercial streets.** This item was removed from the agenda. No action was taken by the Board.
- VI. **Report and discussion from Interim City Administrator Wayne McKethan concerning public facilities and arenas in Stephenville.** Interim City Administrator Wayne McKethan reported on the Town Hall meeting held at Tarleton State on January 10, 2017. Overall, McKethan thought the event was successful. As a result, the Events Committee was charged with returning to their organizations to determine if there was support to continue to explore options to constructing an events center. No formal votes were taken, but it was the consensus of the Board for the committee to continue to explore options to build the events center (Item VII).
- VIII. **Consider an economic development grant in the amount of \$25,000 for infrastructure improvements to Equibrand.** Motion by Michele Dunkerley, seconded by Marion Cole to provide an economic development grant in the amount of \$25,000 for infrastructure improvements to Equibrand Corporation. Motion carried.
- IX. **Consider Façade Improvement Program.** Motion by Marion Cole, seconded by Shelby Slawson to authorize the façade improvement program as presented. Motion carried.
- X. **Consider amendments to the Bylaws of the Stephenville Type B Economic Development Authority.** Amending these bylaws would authorize a spending limit of \$10,000 without Council approval and provide the executive director with a \$1,000 spending limit. Motion by Shelby Slawson, seconded by Gerald Cook to approve bylaw amendments and forward to the City Council for consideration. Motion carried.
- XI. **Executive Session.** The Board went into executive session at 12:45 p.m. to discuss the following projects: Chisolm Trail, Quick Silver.
- XII. **Reconvene open meeting and consider items discussed Executive Session.** The Board Reconvened at 12:50 p.m. No action was taken.
- XIII. **Consent Agenda: Minutes of the Regular Meeting on November 17, 2016.** Motion by Gerald Cook, seconded by Michele Dunkerley to approve the November 17, 2016 consent agenda. Motioned carried.
- XIV. **Consider and elect Board officers for 2017.** Motion by Michele Dunkerley, seconded by Shelby Slawson to elect Matt Harpole as SEDA Board President. Motion carried.
- Motion by Shelby Slawson, seconded by Michele Dunkerley to elect Gerald Cook as SEDA Board Vice-president. Motion carried.
- Motion by Gerald Cook, seconded by Wendell Hollingsworth to elect Shelby Slawson as SEDA Board Secretary. Motion carried.
- Motion by Shelby Slawson, seconded by Gerald Cook to elect Nate Heller as SEDA Board Treasurer. Motion carried.

XVI. The Meeting adjourned at 1:00 pm.



Matt Harpole, President

ATTEST:



Shelby L. Slawson, Secretary